

Roll No. 

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Total No. of Pages: 02

Total No. of Questions: 09

**BBA (Sem. – 4)**  
**HUMAN RESOURCE MANAGEMENT**  
Subject Code: BBA-402-18  
M Code: 77424  
Date of Examination: 15-12-2022

Time: 3 Hrs.

Max. Marks: 60

**INSTRUCTIONS TO CANDIDATES:**

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTIONS-B consists of FOUR Sub-sections : UNITS-I, II, III & IV. Each Sub-section contains TWO questions each, carrying TEN marks each.
3. Students have to attempt any ONE question from each Sub-section.

**SECTION-A**

1. Explain briefly:
  - a) Importance of HRM
  - b) Need of Human Resource Planning
  - c) Placement
  - d) Job simplification
  - e) Significance of employee training
  - f) Career planning
  - g) Incentives
  - h) Employee Compensation
  - i) Industrial Relations
  - j) Job description

## SECTION-B

### UNIT-I

2. Discuss the nature and scope of human resource management.
3. Explain the different factors affecting human resource planning.

### UNIT-II

4. What are the various types of selection tests and interviews?
5. Define recruitment. What are the various sources of recruitment?

### UNIT-III

6. Discuss the process of career planning and development.
7. Explain the process of training.

### UNIT-IV

8. What are the different types of incentive plans?
9. Explain the traditional methods of performance appraisal.

**NOTE : Disclosure of Identity by writing Mobile No. or Marking of passing request on any paper of Answer Sheet will lead to UMC against the Student.**